



Ector County Commissioners' Court

July 22, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Jennifer Martin, County Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER GREG SIMMONS

The invocation was led by Commissioner Simmons.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Gardner led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Public Participation/Comments, Shelby Rigtrup- Public Information Officer

To receive public comments on non-agenda related items.

NO PUBLIC COMMENTS WERE HEARD ON THIS ITEM

2. Adult Probation Budget FY26-27 Presentation, Laura Hall- Adult Probation Director

To consider, discuss, and take any necessary action to *receive a presentation* from Laura Hall, Adult Probation Director, regarding the *Ector County Community Supervision and Corrections Department Biennial Budget* for Fiscal Years 2026-2027.

NO ACTION WAS TAKEN ON THIS ITEM

3. Presentation, Amber Valles- Public Works Office Coordinator

To consider, discuss, and take any necessary action to *receive a presentation* by WithersRavenel Innovation regarding a pavement condition survey and maintenance program.

Minutes Attachments

1. WithersRavenel Pavement Condition Survey.pdf

Noah Wilson with WithersRavenel Innovation addressed the court to give a presentation regarding the management of pavement infrastructure.

NO ACTION WAS TAKEN ON THIS ITEM

4. Library Closure Request: Library Advisory Committee Luncheon, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* the Library closing on Wednesday, August 6th, 2025 from 12:00pm-2:00pm for a luncheon discussion with the Library Advisory Committee; this will include details about the new central library, new library foundation, and upcoming capital campaign.

Commissioner Simmons made a motion to approve the Library closing on Wednesday, August 6th, 2025 from 12:00pm-2:00pm for a luncheon discussion with the Library Advisory Committee; a second was made by Commissioner Hall. MOTION PASSED 5-0

5. Out-of-State Travel Request, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve* out-of-state travel for Howard Marks, Library Director, to attend the *Library Journal Directors' Summit* in Denver, Colorado, from October 15th-17th, 2025.

A motion was made by Commissioner Hall to approve out-of-state travel for Howard Marks, Library Director, to attend the Library Journal Directors' Summit in Denver, Colorado, from October 15th-17th, 2025; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

6. Vehicle Total Loss Declaration, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action to *authorize* either retaining the vehicle or relinquishing the title to TAC regarding a *Total Loss Declaration* per TAC regarding Unit #1056 - Ector County Sheriff's Office - 2015 Chevrolet Caprice PPV Patrol - VIN #: 6G3NS5U23FL111970 - TAC Claim #: APD20243471-1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is requested that the Commissioners' Court declare this item as "*Salvage Property*" and dispose of said item per Section 263.151, Texas Government Code, and remove from County inventory.

Minutes Attachments

1. Agenda Item #6.pdf

Commissioner Gardner made a motion to relinquish the title to TAC regarding a *Total Loss Declaration* per TAC regarding Unit #1056 - Ector County Sheriff's Office - 2015 Chevrolet Caprice PPV Patrol - VIN #: 6G3NS5U23FL111970 - TAC Claim #: APD20243471-1, declare this item as "*Salvage Property*", dispose of said item per Section 263.151, Texas Government Code, remove from County inventory and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

7. Vehicle Total Loss Declaration, Sam Brijalba- H.R. Safety/Risk Coordinator

To consider, discuss, and take any necessary action to *authorize* either retaining the vehicle or relinquishing the title to TAC regarding a *Total Loss Declaration* per TAC regarding Unit #1250 - Ector County Sheriff's Office - 2021 Dodge Charger - VIN #: 2C3CDXAT5MH684620 - TAC Claim #: APD20253416-1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; it is requested that the Commissioners' Court declare this item as "*Salvage Property*" and dispose of said item per Section 263.151, Texas Government Code, and remove from County inventory.

Minutes Attachments

1. Agenda Item #7.pdf

A motion was made by Commissioner Simmons to relinquish the title to TAC regarding a *Total Loss Declaration* per TAC regarding Unit #1250 - Ector County Sheriff's Office - 2021 Dodge Charger - VIN #: 2C3CDXAT5MH684620 - TAC Claim #: APD20253416-1, declare this item as "*Salvage Property*", dispose of said item per Section 263.151, Texas Government Code, remove from County inventory, and authorize the County Judge, and any other necessary party, to sign

all documents associated with this agenda item; Commissioner Hall seconded the motion.
MOTION PASSED 5-0

8. Committee Renaming Request, Debbie Clay- Commissioners' Court Administrative Assistant

To consider, discuss, and take any necessary action to *authorize the renaming* of the *Ector County Parks and Recreational Masterplan Steering Committee*.

Steve Patton addressed the court to present the suggested name of Ector County Parks Advisory Board.

Commissioner Simmons made a motion to rename the Ector County Parks and Recreational Masterplan Steering Committee to Ector County Parks Advisory Board appoint a court member and other members at the next Commissioner Court meeting and to advise the members that missing 25% or 3 of 12 meetings they will be removed from the board; a second was made by Commissioner Hall. MOTION PASSED 5-0

AWARD OF BIDS/PROPOSALS

9. TAC Group Health Quote: TPA Services, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action to *approve the Texas Association of Counties (TAC) Group Health Quote* pertaining to Ector County's *TPA Services* including the Ector County Health Benefits Plan, Flexible Spending Account, and ACA IRS Filing Services, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

Brian Naiser, Associate Director of Health and Benefits Services at TAC - addressed the court to go over the quotes that have been presented.

Commissioner Simmons made a motion to change to approve the *Texas Association of Counties (TAC) Group Health Quote* pertaining to Ector County's *TPA Services* including the Ector County Health Benefits Plan, Flexible Spending Account, and ACA IRS Filing Services, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Russell. MOTION PASSED 5-0

10. Request for Proposal Specifications: Coliseum Marquee Project, Lucy Soto- Purchasing Director, Aaron Martin- Coliseum Director

To consider, discuss and take any necessary action to *approve the Request for Proposal Specifications for Coliseum Marquee Project, Project No. 2025-RFP-088*; these specifications were created by the Coliseum and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

Minutes Attachments

1. Agenda Item #10.pdf

A motion was made by Commissioner Simmons to approve the Request for Proposal Specifications for Coliseum Marquee Project, Project No. 2025-RFP-088; Commissioner Hall seconded the motion. MOTION PASSED 5-0

11. Bid Awards: Seal Coat Aggregate II, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director

To consider, discuss and take any necessary action to *approve the bid awards for Seal Coat Aggregate II, Project # 2025-IFB-087*, to the following vendors: SAC A Crushed Stone, Grade 6 Washed to: Capitol Aggregates, SAC A Crushed Stone, Grade 5 Washed to: Kiewit Infrastructure, and SAC A Crushed Stone, Grade 4 Washed to: Kiewit Infrastructure, and authorize the County Judge, and any other necessary part, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #11.pdf

Commissioner Gardner made a motion to approve the bid wards for Seal Coat Aggregate II, Project #2025-IFB-087, to the following vendors: SAC A Crushed Stone, Grade 6 Washed to: Capitol Aggregates, SAC A Crushed Stone, Grade 5 Washed to: Kiewit Infrastructure, and SAC A Crushed Stone, Grade 4 Washed to: Kiewit Infrastructure, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

12. Interlocal Agreement, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* the biennial renewal of the *Interlocal Agreement* by and between Ector County, Texas, and Regional Public Defender Office Local Government Corporation (RPDO), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #12.pdf

A motion was made by Commissioner Simmons to approve the biennial renewal of the *Interlocal Agreement* by and between Ector County, Texas, and Regional Public Defender Office Local Government Corporation (RPDO), and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

13. Agreement: Coliseum, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action to *approve* an *Agreement* by and between the Ector County Coliseum and Exhibition Center and Ringling Bros - Barnum & Bailey Combined Shows Inc. for the purpose of a "Disney on Ice Show", and authorize the Coliseum Director, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #13.pdf

Commissioner Simmons made a motion to approve an *Agreement* by and between the Ector County Coliseum and Exhibition Center and Ringling Bros - Barnum & Bailey Combined Shows Inc. for the purpose of a "Disney on Ice Show", and authorize the Coliseum Director, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

14. Lease Agreement, Aaron Martin- Coliseum Director

To consider, discuss, and take any necessary action to *approve* a *Lease Agreement* by and between Ector County, Texas, and the Odessa Chuck Wagon Gang, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #14.pdf

John Lewallen, Gang Boss for the Odessa Chuck Wagon Gang, addressed the court to explain what they do and gave examples of some of the fundraisers that they have participated in.

A motion was made by Commissioner Hall to approve a Lease Agreement by and between Ector County, Texas, and the Odessa Chuck Wagon Gang, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

15. Unimproved Property Contract, John Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and the Addis Family Legacy Trust at al., and authorize the County Judge, and any other necessary party, to sign all documents associated

with this agenda item.

Minutes Attachments

1. Agenda Item #15.pdf

Commissioner Gardner made a motion to approve an *Unimproved Property Contract* by and between Ector County, Texas, and the Addis Family Legacy Trust at al., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

16. CATEX Band: TxDOT Aviation, Joh Henderson- Commissioners' Court Attorney/Grant Writer

To consider, discuss, and take any necessary action to *approve a Documented Categorical Exclusion (CATEX) Band* with TxDOT Aviation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this item is regarding the *Pavement Improvement and Restoration Project* at Ector County- Odessa Schlemeyer Field Airport.

Minutes Attachments

1. Agenda Item #16.pdf

A motion was made by Commissioner Hall to approve a *Documented Categorical Exclusion (CATEX) Band* with TxDOT Aviation, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

PERSONNEL REQUESTS

17. Salary Change Request, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding a *salary change request* for the Internal Auditor position to post at a Step 5, hourly rate \$30.78 due to the degree and experience requirements associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Hall made a motion to approve the *salary change request* for the Internal Auditor position to post at a Step 5, hourly rate \$30.78 due to the degree and experience requirements associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Simmons. MOTION PASSED 5-0

18. Salary Change Request/Rehire, Billy Carrigan- Building Maintenance Director, Delia Ortiz- Human Resources Director

To consider, discuss, and take any necessary action regarding a *salary change request* for the rehiring of the Maintenance Tech position at a Step 7, hourly rate \$19.40, due to qualifying skills associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Gardner to approve a *salary change request* for the rehiring of the Maintenance Tech position at a Step 7, hourly rate \$19.40, due to qualifying skills associated with this position, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

POLICIES/PROCEDURES

19. Library Guidelines Agreement & Lending Waiver, Howard Marks- Library Director

To consider, discuss, and take any necessary action to *approve the Ector County Library Lending Guidelines and Agreement Library of Things* and the *Ector County Library Lending Waiver and Agreement Library of Things*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Commissioner Gardner made a motion to approve the *Ector County Library Lending Guidelines and Agreement Library of Things* and the *Ector County Library Lending Waiver and Agreement Library of Things*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

DEVELOPMENT SERVICES

20. MHRC Development Proposal Application: West J.C. Road, Eddie Landrum- Development Services

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve West J.C. Road, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #20.pdf

A motion was made by Commissioner Gardner to approve an *MHRC Development Proposal Application* to serve West J.C. Road, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Hall seconded the motion. MOTION PASSED 5-0

21. MHRC Development Proposal Application: 3618 N Big Dipper Avenue, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding an *MHRC Development Proposal Application* to serve 3618 N Big Dipper Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #21.pdf

Commissioner Gardner made a motion to approve an *MHRC Development Proposal Application* to serve 3618 N Big Dipper Avenue, Precinct #1, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall; a second was made by Commissioner Hall. MOTION PASSED 5-0

22. Variance Application: Mesquite Springs Subdivision, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Variance Application* for Mesquite Springs Subdivision, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Ian Brown and ??? of B B Lands, addressed the court to explain the variance request. He also explained to the court that a new requirement by TCEQ had been implemented after they began the project.

Eddie Landrum - study was done but not the full analysis as required by currently required by TCEQ.

Simmons - there should be some kind of grandfather status for projects that began before the law became effective in February.

A motion was made by Commissioner Hall to table the agenda item for further research by the County Attorney; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

23. Variance Application: Muriel Acres, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Variance Application* for a Replat of Lot 3, Block 3, Muriel Acres, Precinct #4, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

George Thornley with LCA addressed the court to explain the variance request.

Commissioner Hall made a motion to approve the variance request with the stipulation that no water well will be drilled on the property; a second was made by Commissioner Simmons. MOTION FAILED 2-2-1 (Commissioner Russell and Commissioner Gardner voted against the motion, Judge Fawcett abstained from the vote)

BUDGET/FINANCIAL

24. Coliseum Marquee Replacement, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding the replacement of the damaged marquee sign at the Ector County Coliseum, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

A motion was made by Commissioner Simmons to approve the replacement of the damaged marquee sign at the Ector County Coliseum, to use insurance money and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion. MOTION PASSED 5-0

25. Monthly Treasurer's Reports: March - April 2025, Cleopatra Callaway- County Treasurer

To consider, discuss, and take any necessary action to *approve* the *Ector County Monthly Treasurer's Reports* for March 2025 and April 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #25.pdf

Commissioner Simmons made a motion to approve the *Ector County Monthly Treasurer's Reports* for March 2025 and April 2025, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Hall. MOTION PASSED 5-0

26. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for July 22nd, 2025, and review County financial statements and reports.

Minutes Attachments

1. GENERAL DEPT PYMT REPORT 07 22 2025.pdf

2. TRUST DEPT PYMT REPORT 7 22 25.pdf

A motion was made by Commissioner Hall to approve the *Accounts Payable Fund Requirements Report* for July 22nd, 2025, and review County financial statements and reports; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

TIME: 11:27 a.m.

Commissioner Hall made a motion to adjourn to Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 5-0

TIME: 12:02 p.m.

A motion was made by Commissioner Gardner to reconvene; Commissioner Simmons seconded the motion. MOTION PASSED 5-0

EXECUTIVE SESSION

27. Real Estate, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action regarding *real estate* pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code, in relation to the USPS Vehicle Maintenance Facility, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

NO ACTION WAS TAKEN ON THIS ITEM

ADJOURN

Time: 12:02 P.M.

With no further business to discuss a motion to adjourn was made by Commissioner Gardner with a second by Commissioner Simmons. MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings

for the meeting held on the above date.

August 20, 2025 at 04:19 PM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Jennifer Martin, Ector County Clerk